July 21, 2026
Marion Public Library Board of Trustees
Regular Meeting

Attendance

Board and Invited Attendees	Present Kerry Sargent, President Melanie Rivera, Vice President Joanna Meyer, Secretary Samantha Buss, Library Board Trustee Gail Stoddart, Library Board Trustee Tracy Whitney, Library Manager	Absent Mary Johnnson, Town Board Co-Liason Margi Taber, Town Board Co-Liaison
Other Attendees	There were no other attendees.	

The meeting was called to order by Kerry at 7:05pm.

1. Public Comment: There were no attendees from the public.
2. The June 16, 2026 meeting minutes were reviewed; motion to accept the minutes as written was made by Samantha, seconded by Joanna. Motion passed with Gail and Melanie abstaining, as they did not attend the June meeting.
3. Financial Report: The operating statement showed a balance of $154,838.50 as of 7/16/26.
4. Approval of bills
    a. Motion made to approve the current library bills in the amount of $5371.43 by Melanie, seconded by Samantha. The motion passed unanimously.
5. Manager's report
    a. Library programs are ongoing and have been included within the Summer Reading There are 222 people registered, which is the largest number ever. The Unearth a Story is the program theme. June 2026 statistics included a total materials circulation of 1826 and digital uses at 324.
    b. Outreach: Many local businesses and organizations have generously donated prizes for the Summer Reading.
    c. Trainings: Tracy attended the Library Directors Q&A on July 8 and a meeting on Community Room Policy Development on July 10.
6. Committee Reports

a. Budget planning will occur in September 2026.

7. Old Business

    a. Maintenance:

        i. Drinking Fountain: Tracy has been in contact with Supervisor Cramer regarding the water fountain replacement. Tracy is recommending trying to remain with fountains made for public spaces. We do not want to go to a more residential style. Supervisor Cramer was concerned about the size of the one Tracy recommended. She will continue to work on finding an appropriate solution.

        ii. Front Window: no updates from the town despite requests from Tracy.

        iii. Gazebo: no updates from the town despite requests from Tracy.

        iv. The dead tree was removed by the Highway Department.

    b. Children's Area Improvements: everything has been ordered, now awaiting delivery and installation, possibly in September.

    c. Monetary Fund Holding:

        i. Melanie's name has been updated on the account and they now have access.

        ii. The M&T account (checking/savings) has been moved over to a governmental account. Melanie will share the specifics of the new account with Tracy.

        iii. We are now checking into the Investment Mutual Fund which is through Wilmington Funds. The suggestion was made to pull the money out of these funds and consolidate into the M&T account, then to assess investment options and plans. Melanie will call and ask questions regarding the account.

        iv. Future discussion will revolve around creation of reserve funds, including Capital Reserve and an Employee Benefit Reserve. We will most likely reach out to Ron Kirsop for further support and direction.

    d. New Business

        i. Budget proposal meeting in September, Tracy to present anticipated line items. Tracy to reach out to Kathy for any anticipated changes in benefit costs, etc. We anticipate an executive session toward the end of the meeting.

8. Adjournment: Motion to adjourn was made by Melanie, seconded by Gail. The meeting adjourned at 8:00pm.

Respectfully submitted by Joanna Meyer, secretary.

<u>Upcoming Dates:</u>
September 1, 2026 at 6:30pm: Special meeting: Budget Proposal with anticipated executive session
September 15, 2026 at 6:30pm: Regular Library Board Meeting
October 20, 2026 at 6:30pm: Regular Library Board meeting