



DRAFT

March 17, 2026

Marion Public Library Board of Trustees

Regular Meeting

Attendance

<u>Board and Invited Attendees</u>	<u>Present</u> Kerry Sargent, President Melanie Rivera, Vice President Joanna Meyer, Secretary Samantha Buss, Library Board Trustee Tracy Whitney, Library Manager Margi Taber, Town Board Co-Liason	<u>Absent</u> Gail Stoddart, Library Board Trustee Mary Johnson, Town Board Co-Liason
<u>Other Attendees</u>	There were no other attendees.	

The meeting was called to order by Kerry at 7:02pm.

1. Tax Cap Resolution: Motion made Melanie seconded by Samantha to accept the following:

Marion Public Library Tax Cap Override Resolution

Whereas, the adoption of the 2027 budget for the **Marion Public Library** may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c, adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the governing board of a local public library to override the tax levy limit by a resolution approved by at least sixty percent of the total voting power of the board of trustees;

Now, therefore, be it resolved, that the Board of Trustees of the **Marion Public Library** voted and approved, by at least a sixty percent majority of its total membership, to override the tax levy limit for the 2027 fiscal year as required by state law, at a meeting held on **Tuesday, March 17, 2026**.

Motion passed unanimously.

2. Melanie exited the meeting for family purposes. (7:05pm).

3. Public Comment: no members in attendance.
4. The February 24, 2026 meeting minutes were reviewed; motion to accept the minutes as written was made by Samantha, seconded by Kerry. Motion passed unanimously.
5. Financial Report: The operating statement showed a balance of \$209,963.30 as of 3/10/26.
 - a. The Board's question regarding the February budget information was cleared up. The budget printout now accurately reflects the \$250,000 budget total.
6. Approval of bills
 - a. Traveller's Insurance is our D&O insurance.
 - b. Motion made to approve the current library bills in the amount of \$3881.07 by Kerry, seconded by Samantha. Motion passed unanimously.
7. Manager's report
 - a. Library programs are ongoing and have included Storytimes, Adult Book Club and the Alzheimer's Association presentation. February statistics included a total materials circulation of 1334 and digital uses at 349.
 - b. Outreach included the free income tax preparation, the Randstad job fair. Tracy also attended a Wayne Partnerships meeting.
 - c. Trainings: Tracy had multiple meetings/training with OWWL in March.
8. Committee Reports- none
 - a. Suggestion was made to consider forming a budget committee to support Tracy and planning for salaries, expenses and revenues. We will revisit this in a later month.
9. Old Business
 - a. Light fixture: Nick is having a hard time finding the sensor for the light. It is currently on the "back burner".
 - b. Reserve Funds: Ron Kirsop will be attending our April 21 meeting to help guide us. Board members to email Tracy with questions. The following were generated during the discussion:
 - i. Where can we put the money where it is safest and works best for us? (Management)
 - ii. What are the things we can do with the reserve funds?
 - iii. What are the parameters around investment and managing the reserves?
 - iv. How does this best get reported? Annual report? Memorial Fund and Reserve fund.
 - v. How to manage/document using the money- resolution, budget amendment, etc.
 - vi. High yield savings account, etc.?
 - vii. Do we need a separate financial advisor- what are the qualifications (fiduciary, etc)?
 - c. Children's Area Improvement: Tracy reached out to area libraries about developing a plan and asked for suggestions. She got a great recommendation and reached out to them (a creative library space planner). Tracy suggests considering how best to utilize the space we currently have to create increased engagement, improve shelving, etc.
10. New Business
 - a. Policy Review

- i. Local History- the policy was reviewed, punctuation added. Motion made by Kerry, seconded by Samantha to update with punctuation corrections. Motion passed unanimously.
- ii. Issuance of Library Card to Youth Applicants: Following review, Kerry made a motion to accept the policy as written; Samantha seconded. Motion passed unanimously.

11. Adjournment: Motion to adjourn was made by Samantha, seconded by Joanna. Meeting adjourned at 7:54pm.

Respectfully submitted by Joanna Meyer, secretary.

Upcoming dates:

- April 21, 2026 at 7:00 PM: Regular Library Board Meeting
- May 19, 2026 at 7:00 PM: Regular Library Board Meeting