



January 20, 2026
Marion Public Library Board of Trustees
Regular Meeting

Attendance

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| <u>Board and Invited Attendees</u> | <u>Present</u> Kerry Sargent, President Melanie Rivera, Vice President Joanna Meyer, Secretary Samantha Buss, Library Board Trustee Gail Stoddart, Library Board Trustee Tracy Whitney, Library Manager Mary Johnson, Town Board Co-Liaison | <u>Absent</u> Margi Taber, Town Board Co-Liaison |
| <u>Other Attendees</u> | There were no other attendees. | |

The meeting was called to order by Kerry at 7:04pm.

1. No members of the public were present.
2. The November 21, 2025 meeting minutes were read; motion to accept minutes motion to accept minutes as written was made by Melanie, seconded by Samantha. The motion passed unanimously.
3. Financial Report: The operating statement showed a balance of \$4923.12 as of 12/31/25.
 - a. Motion made by Samantha, seconded by Gail, to authorize the proposed 2025 year-end budget amendments (consisting of transfers between line items). A copy of these can be requested from the Town or Library. The motion passed unanimously.
 - b. Motion made by Melanie to approve the current library bills in the amount of \$4445.20, seconded by Gail. The motion passed unanimously.
 - c. Discussion: The security camera needed to be replaced; the camera itself was under warranty. Costs associated were for mileage and service call time for the technician.
4. Manager's report
 - a. Library programs are ongoing and have included Storytimes, Adult Book Club, Houseplant Swap. December statistics included a total materials circulation of 1342 and digital uses at 327.
 - i. The Understanding Alzheimer's and Dementia program will hopefully be rescheduled. The weather deterred people from attending.
 - b. Outreach: we will be partnering with Finger Lakes Community Action free income tax preparation assistance for households making under \$75,000 annually.

- c. Training/meetings included the Gather and Grow virtual conference, OWWLDAC, 2 Wayne County Partnerships meetings, and a Directors Q&A with Ron Kirsop.
- d. Maintenance:
 - i. Elevator: In early December, there was a problem with the elevator which was repaired within a few days. As of January 8, the elevator was out of service again. Mary is going to loop in the Town Board on this concern. We may need to look at a different technician or perhaps a different company. Tracy will work with the company and Town.
 - ii. A security camera went down but was covered under warranty; it is now functioning.

5. Committee Reports- none active at that time.

6. Old Business

- a. Exterior light fixture: the light is still out. Nick L. from the town is having some difficulty determining why the light is not working, but will be working on it in the future.

7. New Business

- a. February Meeting Date: Tracy will be unavailable on the 3rd Tuesday (Feb. 17). The February meeting could possibly be moved to February 10th or 24th, but not all the bills will be ready by the 10th. Motion made by Sam, seconded by Melanie, to move the meeting in February to 2/24/26. The motion passed unanimously. The March meeting will be back to the typical 3rd Tuesday (March 17th) at 7pm.
- b. Discussion regarding whether the maintenance of the security cameras from SG Securities falls to the Town or the Library.
 - i. History: The Library Board had the cameras installed back in 2023.
 - ii. Conclusion: The security cameras are under the Library's responsibility, not the Town's. Thus, the Library will incur the associated costs and maintenance.

c. Resolutions:

- i. A motion to approve the FFRPL Grant Report for 2025 was made by Samantha, seconded by Gail. Grant money was used to purchase e-books and audiobooks. The motion passed unanimously.
- ii. A motion was made by Gail that the Library Board set the 2026 mileage reimbursement rate to be \$0.725 (per the federal guidelines); motion seconded by Melanie. The motion passed unanimously.

8. Adjournment: Motion to adjourn was made by Melanie, seconded by Gail. The meeting adjourned at 8:01pm.

Respectfully submitted by Joanna Meyer, secretary.

Upcoming dates:

- February 24, 2026 at 7:00 PM: Regular Library Board Meeting
- March 17, 2026 at 7:00 PM: Regular Library Board Meeting