



June 17, 2025  
Marion Public Library Board of Trustees  
Regular Meeting

Attendance

<u>Board and Invited Attendees</u>	<u>Present</u> Kerry Sargent, President Melanie Rivera, Vice President Joanna Meyer, Secretary Samantha Buss, Library Board Member Gail Stoddart, Library Board Member Tracy Whitney, Library Manager Margi Taber, Town Board Liaison	<u>Absent</u>
<u>Other Attendees</u>	There were no other attendees.	

The meeting was called to order by Kerry at 6:38pm.

1. The meeting minutes were read; motion to accept minutes as written made by Melanie, seconded by Gail to accept the May 20 meeting minutes. Motion passed.
2. The meeting minutes from June 12 Special meeting, Gail/Samantha, Motion passed.
3. Financial Report: The operating statement showed a balance of \$119,092.65 as of 5/31/25.
4. Approval of bills
  - a. The security firm has changed hands, it is now Volney.
  - b. Motion made to approve the current library bills in the amount of \$8991.62 by Melanie, seconded by Samantha. Motion passed.
5. Manager's report
  - a. Library programs are ongoing and have included yoga, adult book club, story times. May 2025 statistics included a total materials circulation of 1673 and digital uses at 293.
  - b. Summer reading registration will begin June 23.
  - c. Outreach:
    - i. Spring showcase at the High School
    - ii. Cleat exchange continues

- iii. Multiple class visits to the library, from UPK-5 classes including special education classes.
- d. Trainings: Tracy attended the next session of long range planning training/workshop.
- e. Matt Burgio fixed a broken pump valve on the hot water heater.

## 6. Committee Reports

### a. Long Range Planning

- i. Community interviews- Google Forms- there are links on Facebook and our website. Paper copies are available upon request and are available at the library desk.
  - 1. Margi suggested having a hard copy printed to go out in the monthly mailing to the businesses from the Town.
  - 2. Margi offered to give hard copies to the Senior Citizen Luncheon.
  - 3. Tracy is asking her community members (Mel and Samantha), to complete individual focus group community conversation questions. For a total of 15 or so.
- ii. Focus group of community leaders and stakeholders: Tracy sent an email link to the Town Board members, community schools representatives, and Elementary and Junior Senior High Schools.
  - 1. Kerry suggested sending this to the school library.
- iii. A personnel questionnaire was sent out to current employees. Tracy said that the information provided was generally positive.

### b. 414- Joanna

- i. Community member Jennifer Williams has started a YouTube channel and spoke to Tracy about doing a video interview. The Board appreciates her support, but would be most comfortable if she shares the public media and videos that the Board will be posting to create a consistent message. Please refer people with questions to the Library or members of the Library Board.
- ii. Petition and signatures review: Certification of Names: Kerry checked the names against the active voter roles supplied by the Board of Elections. Those signatures found to be on the roles were accepted. One was rejected.
- iii. Melanie made the following motion at 7:37pm Gail second. Motion passed unanimously.

WHEREAS, there has been presented to the Board of Trustees of the Marion Public Library the petitions signed by 30 qualified voters of the Town of Marion, asking that the following question be placed upon the ballot and voted on at the next general election of the Town of Marion:

SHALL THE ANNUAL CONTRIBUTION OF THE TOWN OF MARION FOR THE BUDGET OF THE MARION PUBLIC LIBRARY BE AT two-hundred and fifty thousand (\$250,000) ANNUALLY?

And WHEREAS, the endorsement of this Board of Trustees of the Marion Public Library is required before such question may be placed upon the ballot. NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby endorses the petitions presented to it and directs that the following question be voted on at the next general election of the Town of Marion:

SHALL THE ANNUAL CONTRIBUTION OF THE TOWN OF MARION FOR THE BUDGET OF THE MARION PUBLIC LIBRARY BE AT two-hundred and fifty thousand (\$250,000) ANNUALLY?

- iv. Joanna to type the formal certification letter for Kerry to sign and return to Joanna.
- v. Joanna will follow up with Heidi with the petitions and letter of certification. Joanna to scan a full copy of petitions and letter before submitting to Heidi.
- vi. Board of Elections contact (Mindy) would prefer information as soon as possible.

#### 7. Old Business

- a. 414 information table at the Marion Fall Festival: Kerry will follow up to reserve the table and confirm payment. The table will be funded by Friends of the Library to prevent the use of taxpayer public funds.
- b. Lease agreement
  - i. One Town Board member expressed interest in selling the building to the Library to a Library Board trustee. At this time, the Library Board does not have the funds or plans to acquire the building.
  - ii. Joanna re-shared the lease agreement (version 2) to all Library and Town Board members on 5/15. The lease is scheduled to be reviewed by the Town Board at their June 23 meeting at 6:30pm.
- c. Next meeting: A motion was made by Melanie, seconded by Samantha to cancel the July meeting. The next meeting will be August 19 at 6:30pm.

#### 8. New Business

- a. Co-sponsoring a local author event in the community room: Local author Tom Erb contacted Tracy to let her know that he is releasing another book. He is interested in hosting an event again. We want to promote authors. Concern regarding selling books at the event and this does not conform to the current policy.
  - 1. The author would not be able to sell books in the meeting room.
  - 2. The Library could co-sponsor the event and allow purchase of the book at the event.
  - 3. The library buys copies of the book and donates them.
  - 4. Another proposed idea: Partner with local community businesses (Stonehenge, Lollipops) and send people there before or after the presentation to purchase the book.
- ii. To be discussed further at the August meeting.

9. Adjournment: Motion to adjourn was made by Sam, seconded by Gail. Meeting adjourned at 8:22pm.

Respectfully submitted by Joanna Meyer, secretary.

Upcoming dates:

June 23 at 6:30pm: Town Board meeting, lease of Library building to be on the agenda.

August 19 at 6:30pm: Regular Board Meeting

September 15 at 6:30pm: Regular Board Meeting

October 4: Fall Festival