

# Trustee Meeting

Marion Public Library  
Board of Trustees

March 18<sup>th</sup>, 2025  
Meeting Minutes

The meeting was called to order at 7:03pm by Kerry Sargent. Those in attendance were Kerry Sargent, Melanie Rivera, Joanna Meyer, Samantha Buss, Gail Stoddart and Tracy Whitney

The February meeting minutes were read, motion to accept made by Joanna Meyer, seconded by Melanie Rivera and the motion carried.

The operating statement showed a balance of \$170,657.21 as of 2/28/25. Motion to pay the library bills in the amount of \$4,731.85 was made by Kerry Sargent seconded by Melanie Rivera and the motion carried.

## Manager's Report

- Free income tax prep is available on Monday and Tuesdays via the Finger Lakes Community Action RSVP Volunteers
- Attended town meeting on 3/10 regarding the elevator repair.

## Old Business

- Appointment of new board president
  - Joanna Meyer nominated Kerry Sargent; Kerry accepted.
  - Kerry Sargent resigned as secretary and nominated Joanna Meyer; Joanna accepted.
- 414 Referendum- informational meeting with the Marion Town Board members and Ron Kirsop. March 31<sup>st</sup> at 6:30pm
- Board reviewed ICE protocols for staff and agreed with the current protocol
- D&O Insurance, the board has decided to go ahead with both the D&O and employment practices insurance at the cost of \$1257.00 that will be direct billed.

## New Business

- Reviewed Emergency Disaster Plan Policy
  - Kerry Sargent made a motion to accept the policy as is, Melanie Rivera seconded, and the motion carried.
- Reviewed Gift Policy
  - Kerry Sargent made a motion to accept the policy as is, Melanie Rivera seconded, and the motion carried.
- Motion was made to change the meeting start time to 6:30pm by Kerry Sargent, seconded by Melanie Rivera, motion carried.
- Motion was made by Kerry Sargent to change the April meeting from 4/15/25 to 4/22/25 due to many board members on vacation due to school break, seconded by Melanie Rivera, motion carried.

*Next Meeting* The next meeting will be April 22<sup>nd</sup>, 2025.

Meeting was adjourned by Kerry Sargent at 8:26pm

Respectfully submitted,  
Kerry Sargent