

Trustee Meeting

Marion Public Library
Board of Trustees

10/15/2024
Meeting Minutes

The meeting was called to order at 7:06pm by Priscilla Flack. Those in attendance were Priscilla Flack, Kerry Sargent, Melanie Rivera, Joanna Meyer, Tracy Whitney.

The September meeting minutes were read, motion to accept made by Joanna Meyer, seconded by Melanie Rivera and the motion carried.

The operating statement showed a balance of \$138,571.89 for period ending September 30th, 2024. Motion to pay the library bills in the amount of \$ 9,849.13 was made by Kerry Sargent, seconded by Melanie Rivera and the motion carried.

A motion was made by Kerry Sargent and seconded by Melanie Rivera to correct a typo in the operating budget to move \$418.35 from line 74104.5.0.4 Misc to line 74104.5.0.48 Water/Sewer. This typo was made in March 2024.

Manager's Report

- Our library is working with the school district to come up with ways to foster literacy for our community's young people. Possible ideas are a Library club or and after school program story time.
- Big Thank you to Morgan's Farm Market for generously donating apples again this year.
- The Great Give Back was not well participated in. Possible ways to increase donations is to create an Amazon Wishlist that can be updated to make it easier for our community to participate.
- Our library was awarded \$500 from the OWWL System to ad VOX books. These books have a built in audio player. The suggestion was made to gear our purchases toward early chapter book readers and older. To help foster a love of reading at those reading levels. Also to review other Vox books that are available system wide to not overlap and be able to expand our collection as a system.

Old Business

- Requested 2025 budget amount of @209,154.00 has been approved by the town. The Library Board will adopted the preliminary budget as written with one change. Line 74104.5.0.201 title will be changed from Summer Reading to Programming. Motion to adopt 2025 preliminary budget as the final 2025 budget was made by Kerry Sargent and seconded by Priscilla Flack. Motion passed.

New Business

- Motion was made by Joanna Meyer, seconded by Kerry Sargent to approve the following closed dates for 2025, motion carried.
 - 1/1/25 1/20/25 2/17/25 5/26/25 6/19/25
 - 7/4/25 9/1/25 10/13/25 11/27/25 11/28/25
 - 12/24/25 12/25/25 12/26/25 12/31/25 1/1/26

Trustee Meeting

Marion Public Library
Board of Trustees

- All Trustees present signed the Code of Ethics for 2024. We will mail the policy to the absent board member for signature.
- Open Meeting Policy was reviewed. Motion to accept policy with revision was made by Joanna Meyer and seconded by Melanie Riveria, motion carried. Revision-remove the language that we distribute the meeting minutes to the staff. Our meeting minutes are available on our website.
- Confidentiality Of Library Records policy was reviewed. Motion to accept policy as written was made by Kerry Sargent and seconded by Priscilla Flack, motion carried.
- Bed Bug Policy was reviewed. Motion to accept policy as written was made by Joanna Meyer and seconded by Kerry Sargent, motion carried.
- Overdrive Contribution to the OWWL system in the amount of \$2600.00. Motion was made by Kerry Sargent and seconded by Melanie Rivera to pay this amount from our circulation budget.

Next Meeting The next meeting will be November 19th, 2024

Meeting was adjourned by Kerry Sargent at 8:05pm

Respectfully submitted,
Kerry Sargent