

## **Marion Public Library Acceptable Use/Internet Safety Policy**

In keeping with the Marion Public Library's mission to provide residents with current information in a variety of formats, the library offers free access to the Internet. Information gathering and research will be the Internet's primary purpose in this library. It is the policy of the library to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use or dissemination of personal information of minors; and (d) comply with the Children's Internet Protection Act (Pub. L.No. 106-554 and 47 USC 254 (h)).

To the extent practical, steps shall be taken to promote the safety and security of users of the Library online computer network. To the extent possible, library staff will supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and the Children's Internet Protection Act. The library's Internet connection may be used only for lawful purposes. Transmission of any material in violation of any U.S. or state regulation is prohibited.

### **Responsible Use Guidelines:**

1. Users will be held accountable for damages.
2. The library provides a printer at the desk. There is a \$.20 charge per page for black and white prints and \$.50 for color prints.
3. Operating outside the approved Windows menu is strictly prohibited.
4. Users may not install any software or save computer files on the computer hard drive.
5. Users may not access, pornographic sites, commit fraud, engage in hacking, or any other unauthorized access. Failure to comply with these rules will result in the immediate suspension of library

privileges.

Please report any problems with the equipment to a staff member immediately.

The Internet Safety Policy was updated and adopted by the Library Board of Trustees at a public meeting, following normal public notice, on

Revised and accepted by board of trustees, October 2011