

Gift Policy

Marion Public Library is grateful for donations received. These gifts have greatly enriched the library and its collection. The library accepts gifts with the understanding that it may use or dispose of them in accordance with the library's needs. The Library Manager shall decide whether or not to add gift materials to the collection. Gifts become the property of the library. The library does not assume responsibility to return unused gifts to their donors.

Gifts which do not meet the library's selection criteria are disposed of in whatever ways the library manager sees fit. Gifts may be weeded from the collection based on the weeding criteria used for similar library materials.

Upon request, the library will furnish a receipt for donated books or materials, but will not place a cash value on such materials.

Cash gifts are tax deductible. When the library receives cash gifts for the purchase of memorial or other materials, selections will be made by the library staff. Wherever possible, the desires and requests of the donors will be honored in the purchase of materials taking into consideration the needs of the library.

Accepting and using gifts in no way causes the library to be obligated to the donor.

Adopted 10/15/02

Reviewed 3/19/2019