

Distribution of Free Public Service Materials

The Board of Trustees recognizes that the public library has a role in the community to disseminate information that is community oriented and which residents of the Town of Marion and/or library users will find useful. The Board recognizes that many civic, social, cultural, recreational, educational, and health-related agencies and organizations view the library as a place for publicizing activities and concerns.

In line with constitutional rights and privileges and the Library Bill of Rights, the Board does not discriminate toward any group or individual or purpose they represent.

Space is provided for free distribution of brochures and flyers provided by agencies and organizations and which provide information of interest and/or use to the community and to library users.

Materials which are to be freely distributed must meet the following criteria:

1. Materials must be confined to the brochure rack or community bulletin board.
2. Petitions will not be accepted because library employees cannot assume responsibility for verification of eligibility.
3. Library employees will not be responsible for contacting agencies, organizations, or individuals with regard to the disposal or replacement of materials left in the library for free distribution.
4. All materials must indicate on each copy the name of the agency or organization responsible for the flyer or brochure.
5. Materials should in no way imply connection to the Marion Public Library unless an official connection does exist.
6. All material is left with the understanding that the library staff may discard the materials based on space considerations, current nature of the material, and apparent lack of interest in the material. Concerns may be shared with the board of trustees.
7. The library manager may decide on the quantity of materials to be left for free distribution.

Adopted 10/15/02
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