

# Trustee Meeting

Marion Public Library  
Board of Trustees

October 17<sup>th</sup>, 2023  
Meeting Minutes

The meeting was called to order at 7:01 pm by Priscilla Flack. Those in attendance were Priscilla Flack, Kerry Sargent, Julie Stryker, Melanie Rivera, Joanna Meyer and Tracy Whitney

The September meeting minutes were read, motion to accept made by Joanna Meyer, seconded by Melanie Rivera and the motion carried.

The operating statement received at this meeting was dated 8/31/23. We do not have the current operating statement. Motion to pay the library bills in the amount of \$9,363.18 was made by Priscilla Flack, seconded by Melanie Rivera and the motion carried.

The operating statement dated 8/31/2023 received at the October 17<sup>th</sup>, 2023 was updated to reflect the correction for the RG&E bill. The amount of \$717.99 that was previously paid by the from line 74104.5.0.44 in error. Per town accountant, the \$717.99 was the electric bill for the waste management plant. The operating statement dated 8/31/23 that was received on October 17<sup>th</sup>, 2023 shows the the correction for line 74104.5.0.44.

The operating statement shows that the insurance monies to be received in the current month per operating statement dated 8/31/2023. These monies were received prior to August and need to be moved to the Year-to-Date column. Also, the \$469.00 reimbursement for supplies lost is currently unaccounted for. We need an updated statement to confirm that the \$469.00 has been put in line 2680.5.0.0)

Given the consistent errors and inconsistencies, if the operating statement at the November 2023 meeting is not correct, the library board will ask for a meeting with the town accountant.

## **Manager's Report**

- Access to Kanopy a free streaming service.
- Collecting donations for the Great Give Back-personal care items to be donated to the Marion Central School Caring Closet.
- COVID tests available.
- Building maintenance-we are going to need to air conditioning unit. Library Manger is working on getting quotes for that.

## **Old Business**

- Resolution: Move the \$469.00 insurance reimbursement from Insurance Recoveries (2680.5.0.0) to the supplies budget (74104.5.0.11) to purchase holiday decorations that were lost when the water pipe broke. Board unanimously agreed.

## **New Business**

- OWWL Overdrive Fiction Agreement 2024 giving the library patrons access to the downloadable fiction.

*Next Meeting* The next meeting will be November 21<sup>st</sup>, 2023.

Meeting was adjourned by Priscilla Flack at 7:55pm.

Respectfully submitted,  
Kerry Sargent