

## Trustee Meeting

Marion Public Library  
Board of Trustees

May 16, 2023  
Meeting Minutes

The meeting was called to order at 7:04pm by Priscilla Flack. Those in attendance were Julie Stryker, Priscilla Flack, Joanna Meyer, Melanie Rivera and Tracy Whitney.

The April meeting minutes were read. It was discussed that Tracy will follow up with Kathy, the Town Account Clerk, to adjust the correct names on the library budget. Also, a sub account labeled "misc." must be updated to reflect insurance money from the flood or be removed completely from the library budget. The Board of Trustees requests that it not be on the budget of the library as it should technically be on the budget of the Town of Marion since they are the owners of the building and agreed to handle the repairs. A motion to accept the minutes as corrected was made by Joanna Meyer and seconded by Priscilla Flack.

A motion to pay the library bills for the month of April in the amount of \$16,569.92 was made by Priscilla Flack and seconded by Joanna Meyer. It was discussed that a line on the bills which is listed as "Town of Marion" needs to be clarified as possibly the water bill. Tracy will look into the correct purpose/title for this bill.

### **Manager's Report**

Priscilla Flack, Julie Stryker and Joanna Meyer signed the Budget Amendment Resolution to move money from the reserve funds to pay for partial installation of the new security cameras. A second Budget Amendment Resolution to receive \$3,825 as a donation from the Friends of the Marion Library to cover \$595 of the Summer Reading Program and \$3230 of computer equipment.

There was an incident report filed on May 14, 2023 regarding a patron complaint about garbage strewn around in the gazebo and blue paint smeared on the floor and steps. Tracy will email the liaison at the town to ask about repainting the steps of the gazebo.

### **New Business**

Tracy updated the Community Room Policy with multiple changes including the change from PLS to the OWWL Library System. It was also discussed that everyone who has already booked the room will receive an email including the updated copy of the policy. A motion to update this policy was made by Joanna Meyer and seconded by Priscilla Flack.

The next meeting will be held on June 20, 2023.

The meeting was adjourned at 7:42pm with a motion to adjourn made by Joanna Meyer and seconded by Melanie Rivera.

Respectfully Submitted,  
Julie Stryker