

Trustee Meeting

Marion Public Library
Board of Trustees

March 19th, 2024
Meeting Minutes

The meeting was called to order at 7:02pm by Priscilla Flack. Those in attendance were Priscilla Flack, Kerry Sargent, Julie Stryker, Melanie Rivera, Joanna Meyer, and Tracy Whitney

The February meeting minutes were read, motion to accept made by Joanna Meyer, seconded by Priscilla Flack and the motion carried.

The operating statement showed a balance of \$175,228.14 as of February 29th, 2024. This amount is incorrect, line item 74101.5.0.153 is a duplicate amount of \$9,360.00. The current balance should be \$165,868.14, Tracy will ask the town accountant to rectify the mistake. Motion to pay the library bills in the amount of \$5,691.36 was made by Kerry Sargent, seconded by Priscilla Flack and the motion carried.

Manager's Report

- 2023 Annual Report Approval
- The Teen Finance class was well attended.
- The Income Tax programs is also well attended.
- Yoga continues to be a popular program; a donation can is available for patrons to donate if they would like to, and those donations go to the Friends of the Library in order to continue paying the instructor.
- Solar eclipse glasses are available at the desk.
- The story walk is going to be installed before the eclipse for families to enjoy.
- Family Literacy-kindness rock project.

Old Business

- Community room policy revised.
 - Where is the community room revenue being put in the budget?
- Computer inventory planning-resolution to order 2 staff computers this year and 1 per year going forward. Resolution needed to access reserve funds. Motion was made to access reserve funds to pay for the 2 new computers by Kerry Sargent and seconded by Melanie Rivera, motion carried. Tracy will add this to the Town Board Agenda for consideration.
- Boiler has been repaired and is all set.

New Business

- FFRPL Grant was accepted and signed by Priscilla Flack for digital materials.
- Update Statement of Purpose-reviewed by board.
- Personnel Unpaid Leave Policy-
 - Discussions included, budget impact, staff impact, max vacation per year, vacations vs leaves of absence.
 - Updated policy to include the following:
 - Request for leave for more than 2 consecutive weeks must be approved by the library board.
- We received a grant in the amount of \$1600 that will be used to spruce up the teen area.

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Next Meeting The next meeting will be April 16th, 2024

Meeting was adjourned by Priscilla Flack at 8:34pm.

Respectfully submitted,

Kerry Sargent